

**REGULAR MONTHLY MEETING
Mayor and Council
Borough of Harrington Park, New Jersey
December 19, 2016**

(PAH) Call Meeting to Order

Time: 7:03pm

Mayor's Announcement:

In compliance with Chapter 231, Public Law 1975, adequate notice of this meeting was made. It is posted on the bulletin board in the Municipal Center. Copies have been emailed to the BERGEN RECORD, SUBURBANITE and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been mailed to individuals requesting the same.

(ALB) Roll Call:

	PRESENT	ABSENT
Council		
NAPOLITANO(AN)	x	
EVANELLA (GE)	x	
WALKER (DW)		7:12pm
FITZGERALD (LF)	X	
PEDERSEN(JP)	x	
CHUNG (JC)		x

Also present:

**Mr. John R. Dineen, Borough Attorney (JRD)
Ms. Ann H. Bistriz, Borough Clerk/Admin. (ALB)
Mr. Kunjesh Trivedi, CFO/CTC**

(PAH) Flag Salute

MEETING PROCEDURE:

- 1. Call Meeting to Order (Mayor)**
- 2. Mayor's Announcement (Mayor)**
- 3. Roll Call (Borough Clerk)**
- 4. Flag Salute (Borough Clerk)**
- 5. Minute Approval(s) (Mayor & Borough Clerk)**
- 6. Correspondence (Borough Clerk)**
- 7. Reports of Committees (Council Members)**
- 8. Old Business**
- 9. New Business**
- 10. Mayor's Report-Remarks, Announcements, Proclamations**
- 11. Public Discussion-Open-Motion**
- 12. Public Discussion-Close-Motion**
- 13. Ordinance (s)**
- 14. Ordinance (s) Second Reading**
- 15. Closed Session-Motion-Second**

16. Adjournment

(PAH) Suspend Regular Order of Business

Motion GE

Second JP

Vote AIF

(PAH) Citizen of the Year

Every year, in December the Mayor chooses a resident who has gone above and beyond the regular call of duty of volunteering. It can be at the local, county or state level.

PAH expressed his wish to have the same level of energy Ms. Choi has to even do a remote portion of what she does daily. Ms. Choi has been a member of the Northern Valley Board of Education and has laid much of the groundwork that benefits our students on a regional basis. In addition, her work at Holy Name Hospital has helped thousands of people.

Proclamation

WHEREAS, The Borough of Harrington Park has a long tradition of honoring those who volunteer their time and efforts to improve the quality of life in our community; and

WHEREAS, *Ms. Kyung Hee Choi* has been a resident of Harrington Park since 1987, and

WHEREAS, *Kyung Hee Choi* has a distinguished record of service of 8 years as a member of the NVRHS Board of Education; and

WHEREAS, *Kyung* was the Managing Director at JP Morgan before retiring to use her management skills in service to others through volunteerism; and

WHEREAS, *Ms. Choi* founded the Korean Medical Program at Holy Name Hospital in Teaneck, New Jersey and serves as its Vice President; and

WHEREAS, *Kyung Hee Choi* recruited 85 Korean American physicians and 30 registered nurses to provide culturally sensitive medical services to residents of New York and New Jersey; and

WHEREAS, this program provides screening services for uninsured and under-insured people; and

WHEREAS, *Ms. Choi's* program has benefited over 45,000 Korean-Americans which includes 10,000 plus who receive free screening services; and

WHEREAS, *Kyung* is actively involved with her church, as well as a member of the Board of Directors of:

Korean Community Center
Bergen Volunteer Center
Korean School of New Jersey
Asian American Association of Bergen County

NOW, THEREFORE, let it be known that on this date,

December 19, 2016

Kyung Hee Choi

is recognized by the Borough of Harrington Park as

Citizen of the Year 2016

BE IT FURTHER UNDERSTOOD, that the residents of Harrington Park extend our thanks and appreciation for her years of dedicated service.

Thank you and Congratulations.

Paul A. Hoelscher, Mayor

Ms. Choi thanked the Mayor and Council, as well as those in attendance. Thirty years ago she moved to this hidden treasure of a town, and raised two children. In fact, she also thanked Mrs. Hoelscher, the Mayor's wife who was one of the teachers of her children. She is very grateful for the diversity our local government shows on the boards and commissions. This small, beautiful community helps everyone thrive to the best of their potential.

Mr. Peter Ardito introduced Ms. Genevieve Tarino to the Council and had her sworn into the Environmental Commission for the year 2017 since she will not be available at the beginning of the year due to studies abroad. She will be able to participate remotely. As a student of environmental issues, Ms. Tarino will be a great asset to the Commission.

Mr. William Chaleff, Spring Street

He and his wife attended the BOE meeting at the school and learned that the original parking plans for the school would not be feasible. Dr. Fried has intentions of directing the teachers and assistants to park at the designated spaces already on Hackensack Avenue and Lynn Street. Mr. Chaleff agrees that this may help for the parking during school hours, but how will pick up and drop off be addressed for the students and parents.

PAH responded that he had received that information from Councilwoman Chung, however, nothing was discussed with him directly. He was unaware of the change in plans and hopes to meet with Dr. Fried as soon as possible. Residents have also contacted PAH with their concerns of the same matter. There are programs during the day that parents can attend and as it is now, drop off and pick up are congested and could pose safety issues. PAH will keep Mr. Chaleff informed as discussion continues with the school.

(PAH) Return to the Regular Order of Business

Motion GE

Second JP

Vote AIF

(PAH) Minutes Approval:

November 21, 2016

Motion GE

Second JP

Discussion None

Vote AIF

(PAH) Consent Correspondence

SEE ADDENDUM "AA"

Consent Correspondence be accepted and become a part of this meeting without Discussion
Motion
Second
Vote

(PAH) Consent Agenda-Resolutions

All matters listed under this section are considered to be routine by the Borough Council and will be enacted by one motion as listed below. There will not be separate discussion of these items. Should discussion be desired, that item will be removed from the Consent Agenda and will be considered separately under New or Old Business on the Agenda.

Addendums A-J

Membership Approval Harrington Park Volunteer Fire Department-Connor Bandini A
Membership Approval Harrington Park Volunteer Fire Department-Michael Capazzi B
Membership Approval Harrington Park Volunteer Fire Department- Raymond Geller C
Elevator Safety Enforcement Subcode Contractor D
Flag Pole Maintenance E
Approval for Neglia Engineering to Submit a Grant Application and Execute a Grant F
Contract with the New Jersey Department of Transportation 2017 for Glen Avenue East G
Budget Transfers H
Survey Services of Neglia Engineering I
Payment of Claims J

Motion JP

Second AN

Discussion None

Vote AIF

Individual Committee Reports

- (AN) Planning Bd., Bd. of Adjustment, Construction, Fire, Ambulance**
Building Department: November Permits-\$5856.00 down from 2015. YTD the department is down about 33%
Fire Department: 12 calls, 2 drills, 2 inspections. Participated in the HP 5K
Ambulance Corps: when received will be forwarded to Clerk.
- (GE) Police, Municipal Court, Personnel**
413 calls, 158 traffic details, all in department qualified for fire arms.
4 criminal investigations, 60 summonses-YTD 809. 5 Motor vehicle accidents.
OT balance left for year is \$539.92
O/E balance left for year is \$14,400.00
- (DW) DPW, Recycling, Building & Grounds, Sanitation/Recycling**
Will report in January
- (LF) Board of Health, Environmental Commission**
Paper Shredding event is planned for April 22, 2017
- (JP) Finance, Exec. & Admin., Grants**
Mr. Trivedi has met with the Police and Library to discuss the 2017 budget.
- (JC) Recreation Commission, Liaison to Board of Education, Public Information**
- (ALB) Ann H. Bistriz, Clerk/Admin.**

Old Business

- (DW) **DPW Roof**-an estimate was received for repair. Additional ones will be required. PAH suggested that even though may receive quotes for work on the building, perhaps a certified architect should be brought in for the best interest of the Borough.
- PT Recycling Employee**-one person may be interested.

New Business

- (GE) The traffic situation on Saturdays and Sundays within the vicinity of OLV Church is being addressed by the Police Department. Sgt. Fay and Officer Leeman have been proactive in helping people cross the road at the corner of Lynn Street.
- GE will provide a holiday schedule to the Chief so the Department can prepare accordingly for the influx of church attendees.
- Father Bryan will be reminding parishioners that there is additional parking at the HP School.
- The Chief will review the parking issues at the school to ensure that with additional staff parking off site, that drop off and pick up of students is safe and orderly.

ORDINANCES AND RESOLUTIONS

(PAH) Mayor's Report

- The Planning Board will be hearing the Allegro Application for 200 Old Hook Road in January.
- Everyone was wished a Merry Christmas, Happy Hanukkah and Happy New Year.
- Reminder that Sine Die and Reorganization Meeting is January 7, 2017 starting at 11:30am, at the Borough Hall.

Closed Session Time: 7:31pm

Motion GE

Second AN

Vote AIF

RESOLUTION

WHEREAS, N.J.S.A. 10:4-12 permits a public body to conduct business in Closed Session during a public meeting; and

WHEREAS, the Mayor and Council deem it necessary to discuss certain matters in Closed Session as permitted by the aforesaid statute.

1. Contract Negotiations

BE IT FURTHER RESOLVED that discussion of the aforementioned subjects may be made public at such time as disclosure of the discussion will not detrimentally affect the interest and Borough as to said discussion.

Return to Open Session Time: 7:40pm

Motion GE

Second AN
Vote AIF

Adjournment Time: 7:40pm
Motion GE
Second AN
Vote AIF

Addendum A
Resolution 2016-177
Membership Approval Harrington Park Volunteer Fire Department

To approve the admittance of Connor J. Bandini, New Jersey as an active member in the Harrington Park Volunteer Fire Department and shall also be approved for membership in the New Jersey's State Fireman's Association.

Addendum B
Resolution 2016-178
Membership Approval Harrington Park Volunteer Fire Department

To approve the admittance of Michael Capazzi, New Jersey as an active member in the Harrington Park Volunteer Fire Department and shall also be approved for membership in the New Jersey's State Fireman's Association.

Addendum C
Resolution 2016-179
Membership Approval Harrington Park Volunteer Fire Department

To approve the admittance of Raymond Geller, New Jersey as an active member in the Harrington Park Volunteer Fire Department and shall also be approved for membership in the New Jersey's State Fireman's Association.

Addendum D
RESOLUTION 2016-180
ELEVATOR SAFETY ENFORCEMENT SUBCODE CONTRACTOR

WHEREAS, the Borough of Harrington Park is required to provide elevator inspection services; and

WHEREAS, , that the Borough of Harrington Park is desirous to enter into a contract with New Jersey Technical Services (NJTS) Inc., 100 Schraalenburgh Road, Harrington Park, New Jersey to assume responsibility of the elevator subcode on the Borough's behalf as an authorized third party elevator inspection agency.

WHEREAS, in conformance with NJSA 40A:11-.1(a), solicitation of quotations is not required due to the estimated annual cost of the contract.

THEREFORE BE IT RESOLVED, the Mayor and Council of the Borough of Harrington Park shall award and execute a contract for Third Party Elevator Inspection Services by New Jersey Technical Services, Inc., 100 Schraalenburgh Road, Suite 7 to perform onsite elevator inspections and plan review services.

Addendum E
RESOLUTION 2016-181
Flag Pole Maintenance

BE IT RESOLVED that the Mayor and Council of the Borough of Harrington Park grants permission for Gates Flags to perform maintenance of the Borough flag poles to be supervised by, and paid for by Commander Thomas Simpson and Harrington Park's American Legion Post #30.

THEREFORE BE IT RESOLVED, the flag pole located at the Borough Municipal Center, Highland Field, Police Station, DPW, Fire House and Harrington Park Public School shall be scheduled for maintenance.

Addendum F
RESOLUTION 2016-182

Approval for Neglia Engineering to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation 2017 for Glen Avenue East

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Harrington Park formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorizes Neglia Engineering to submit an electronic grant application for the paving of Glen Avenue East to the New Jersey Department of Transportation 2017 on behalf of the Borough of Harrington Park.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Harrington Park and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Addendum G
Budget Transfers 2016-183
RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that upon the recommendation of the Chief Financial Officer, the following transfers be made at this time between 2016 Budget line items.

From	
6-01-20-510-000-200	\$1500.00
(Storm Water Management)	
To	
6-01-20-165-000-200	\$1500.00
(Engineering)	

Addendum H
Resolution 2016-184

Agreement for Surveying Services

WHEREAS, the Borough of Harrington Park has been provided with a proposal for Surveying Services to be provided to the municipality from Neglia Engineering; and

WHEREAS, such services shall determine the property corners for Block 1205 Lot 1 –Corner of Penn Street and Schraalenburgh Road.

WHEREAS, the Mayor and Council has determined that it would be most appropriate for the Borough of Harrington Park to determine where the Borough Right of Way is located in this area ; and

WHEREAS, a lump sum basis for a cost of One Thousand Dollars four hundred dollars (\$1400) representing survey services of Neglia Engineering.

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute the agreement of services for Surveying Services-Four Property Pin Markers Right-of-Way Pins for Penn Street and Schraalenburgh Road Block 1205 Lot 1 provided by Neglia Engineering, 34 Park Avenue, Lyndhurst, New Jersey.
Account # 6-01-20-165-000-200

Addendum I
Resolution 2016-185

Payment of Claims

WHEREAS, claims have been submitted to the Borough of Harrington Park in the following amounts under various funds of the town:

Current Appropriations (2016)	\$ 145,761.31
Current Appropriations (2015)	\$ 750.00
General Capital Fund	\$ 20,451.00
Animal Trust	\$ 3,782.40
Miscellaneous Trust	\$ 6,652.03
Affordable Housing Trust	\$
Open Space Trust Fund	\$
Grants	\$

Total **\$ 177,396.74**

WHEREAS, above claims have been listed and summarized in the attached Bills List Report, and the corresponding vouchers have been reviewed and approved by the department head, Borough Council, and the chief financial officer; and

WHEREAS, the Chief Financial Officer has determined that the funds have been properly appropriated for such purposes and are available in the Borough of Harrington Park and that the claims specified on the schedule attached hereto, following examination and approval by the Council and Chief Financial Officer and Department Head be paid and checks issued accordingly; and

WHEREAS, claims have already been paid in the following amounts for the purpose specified below:

Payroll- Salaries/Wages	11/25/2016	\$ 143,244.28
Payroll- Salaries/Wages	12/09/2016	\$ 133,260.56
Health Benefits	12/08/2016	\$ 36,782.57
Regional School System		
Local School System November/December 2016		\$1,933,174.00
Debt Services/Loan payments/		

TOTAL	\$ 2,246,461.41
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NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the claims totaling **\$ 2,423,858.15** be approved and ratified respectively

AA Correspondence

11/22/2016
 NJDEP Green Acres funding is available for grant application
 Interborough Contract payments due for individual municipalities
 BCUA rate increase 2017 proposal.
 Best Practices thresholds 2017
 Foreclosure 142 Laroche Avenue
 12/1/2016
 JIF 2017 Adopted Budgets
 12/6/2016
 Hazardous discharge-Harriot Place and Harriot Avenue
 12/8/2016
 Valic update on retirement programs
 Emergency Generator filing with NJDOT (Neglia)
 Open Space Walking Path submission for grant reimbursement (Neglia)
 12/12/2016
 Resolution Old Tappan Master Plan Hearing.
 Reorganization Meeting of Bergen JIF-January 19, 2017.
 Allegro Subdivision received at Bergen County Planning and Engineering.
 Borough of Hillsdale Health Contract with the Borough continuation guidelines 2017.
 12/13/2016
 BCUA Recycling Update December 2016 Newsletter.
 12/15/2016
 Foreclosure notification 8 Pine Place
 Foreclosure notification 287 Lynn Street
 Proposed 2017 Budget of the BCUA

